

Dated:

No:

To

The Manager,
St. Mary's Sec. School
Ambika Vihar G-17, Pandur Vihar
N. Delhi - 87

to Sr. Sec.

SUB: Upgradation of School from Secondary stage w.e.f.
academic session 97-98 without aid. (Ankit Commerce) Stream

Sir,

With reference to your application on the subject cited above I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the Existing Secondary School to Sec. Secondary school level without aid w.e.f. 97-98 session subject to the fulfilment of the following terms and conditions:

1. That the school shall abide by the provision of DSEA & Rules 73 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of Sec. Secondary classes.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. The adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the Provisions of Section 10 'i' of the DSEA & Rules 73.
7. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of the school immediately.
8. That the school shall dispense with the service of unqualified and over aged staff, if any immediately.
9. That the service contract between the Management and the employees shall be executed immediately.
10. Fresh Health certificate from MCD be obtained and produced to EO for verification.
11. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & Rules 73.

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12. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Edn. which is a mandatory requirement under sub section 3 of section 17 of DSEA & Rules 73.
13. That all the facilities prescribed under rule 50 and 51 of the DSEA & Rules 73 shall be made available to the students.
14. Proof to the effect that qualified staff has been appointed as per rules be provided for the verification to EO.
15. That staff has been paid all arrear and being paid as per Fourth Pay Commission. Proof be given to EO for verification.
16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health certificate may be obtained from the local body within a month.
17. That the school shall comply with the norms of the CBSE for affiliation for examination purposes.
18. Medical facilities/leave LTC bonus, Teaching allowances, GPF etc. be paid since recognition of school.
19. Provident Fund register be maintained and cash book be completed and shown to EO of the Zone concerned for verification from time to time.
20. That the Management of the School shall create a Reserve Fund of three months Salary of Staff.
21. That the violation of any instructions/conditions/rules and regulation of the department shall lead to the withdrawal of recognition of the School.
22. That report about the fulfilment of the above conditions shall be sent to the EO every six months.
23. The school should not introduce science stream without the approval of Dte.

Yours faithfully,

DEFUTY DIRECTOR OF EDUCATION: DIST.
WEST

Dated: 27.10.97

No. 2364

- Copy to:
1. Addl. D.E. 'S' Old Sectt. Delhi.
 2. Addl. D.E. Adm. Old Sectt.
 3. JDE Plg. Old Sectt. Delhi.
 4. DDE 'C.W.' Old Sectt. Delhi
 5. E.O. Zone.
 6. DDE Act, Old Sectt. Delhi
 7. R.O. State Unit.
 8. Secretary to EO Edn.
 9. Secretary CBSE 2/42 Sant Vihar Ansari Road, Darya Ganj, N. Delhi. for affiliation.
 10. Personal Branch of DDE 'W' purpose.

DEFUTY DIRECTOR OF EDUCATION:
DISTT: WEST.